



MISSOURI DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
DIVISION OF EMPLOYMENT SECURITY
EMPLOYER RECORDS RELEASE AUTHORIZATION

To Whom It May Concern:

_____, the employer, understands that Division of Employment Security records are confidential pursuant to Section 288.250 RSMo and 20 CFR part 603, and may only be used by the party authorized for the limited purpose for which the information was requested. The employer hereby authorizes the Division of Employment Security, an agency of the Missouri Department of Labor and Industrial Relations, to release information concerning unemployment insurance tax account _____ that the employer has submitted to or received from the Division. The information to be released is listed as follows: _____

_____ for the time period of _____.

These documents shall be released to _____ or any representative designated by them and be used solely for the purpose of _____. This authorization includes the rights of the persons hereby authorized to inspect and copy or photocopy such records, information, and evidence. I understand that state government files will be accessed to provide this information.

A copy of this document, whether typewritten or made by machine, shall have the force and effect as the original.

Signature of Employer or Agent

Title

STATE OF MISSOURI)
) ss.
County of _____)

On this _____ day of _____, _____, before me, a notary public, appeared _____ who executed the foregoing records release authorization and acknowledged the same as his/her free act and deed.

Notary Public

My Commission Expires: _____

(Both pages of this document must be signed and notarized.)

